

Board Meeting Minute March 21st, 2020

Due to Covid-19 school closure, the board meeting was held via video conference (zoom meeting).

In attendance: Tiffany, Stephanie, Kaarunya, Stan, KJ, Krista, Erika, Kim, Phillip and James.

Meeting called to order at 10:20am

Review and approve meeting agenda. Motion to approve agenda. New rule everyone needs to say yea or nay. Motion passes.

Community input: Zoom link for today's board meeting was posted on the school calendar. We need to make sure that the link continues to be posted on the school calendar. Get info out to the community in a timely manner.

KJ wanted to bring up input from a community member who couldn't make it to the zoom board meeting. Can 8th graders join the Civil Rights Trip next year, as they couldn't go this year due to Covid-19?

Clarification around community input: Policy states that community members can get their voices heard and state their concern. However not the time for board members to respond or change/add to the agenda also decisions cannot be made about community member concerns during the 10 minute community input time set aside. Board members cannot engage with community members during community input time. Community input contained within 10 minute time set aside.

Guidelines about community member input are posted on the website under By laws.

Link it to the next board member so community members know about it.

If there are community members present during a board meeting Tiffany will let community members know the policies around input and expectations.

Reserve time every board meeting for training around By laws.

We need to have a board development plan. Stephanie is interested in working on it. Needs to be a standing agenda item. What needs to be in the board development plan. We can use board meeting time for trainings. Bring outside resources for trainings.

Review and approve minutes from the previous board meeting. Motion to approve February Meeting Minutes. Motion passes.

Director's report

Starting up full blown distance learning for students starting Monday due to Covid-19 pandemic. As school we decided to use google classrooms. We are working on how to support students of first responders, SPED students, and meals for students. We have a planning document we are working on. We are constantly working to make sure we follow MDE/federal regulations.

Next year for our breakfast/lunch program we are planning to have working lunches/breakfast so that way we wouldn't have to add days. This was discussed at the staff meeting. We could have someone from the community or church member work part-time as a food service provider. We also have a staff member who is interested in doing it. The staff member is licensed to do it. Working lunch would be social justice training for students.

Tiffany appreciated all of Phillips' hard work and all the decisions that had to be made around school closure. Phillip please have a written director's report to put in the board packet, so that you can respond to it. Questions for Phillip?

## Committee Meeting Reports

Policy committee: Nothing to report

KJ interject, Figure out how CLT, school leader, student advocate, and office manager work together. Figure out how they fit into governance structure. Hope that the board can work on that this year. Figure out governance structure and job description of each part/person. Review governance structure. Everyone needs to be involved. Staff, community, board, policy committee. Could the policy committee get the ball rolling?

Amendment to CLT policy. CLT should be made up of school leader, sped teacher, gen ed staff, paraprofessional and wild card. Policy should be changed or an exception should be made so that in the event that all seats are not filled on CLT then CLT can make an exception. CLT needs to be functional.

**Motion: If CLT is not fully staffed CLT will still continue to meet and the school leader will make every effort to fill the seat. Motion passes**

Amendment for CLT to take minutes during meeting. So that decisions are documented.

**Motion: Minutes shall be taken at each CLT meeting and approved at the next CLT meeting. CLT minutes should be made public however minutes that should remain closed if personnel or privacy laws according to MN data practices act. Minutes should also be shared with the staff and will exclude redacted information. Motion passes.**

## Finance Committee Report

Finance committee did not meet but did review the finance documents. Disappointed that lost \$42,000 this month. Sherri is not worried about it, holding \$29,000 in stocks and will be on the next month's finance report. Not sure how cancelling the Civil Rights Trip (CRT) will affect the budget. Will have more information next month. Can we separate funds for the CRT and keep it for next year or is it all in the same pot? Can we have a CRT fund? KJ will talk to Sherri about it. Is there a plan for CRT next year? What about current 8th graders will they be able to return? Can we dedicate funds for CRT next year? We should do whatever we can to get 8th graders involved next year. Send a letter out to families letting them know that we will have the CRT next year.

Stan Recommendation: There are a lot of steps with getting students who have graduated to come back and go on the CRT next year. Be aware of that and make sure to plan ahead.

Recommendation by board: Phillip will bring to Jen, Will send out a letter to people letting them know that the intent is to go on the CRT next year, current 8th graders will be asked to return, we cannot make any promises but we will look into it. If you have made a contribution then we will have a separate fund so it can be used next year. However if you would like a refund of your contribution then please let Sherri know.

**Motion to approve all finance documents and finance committee reports. Motion passes.**

## CISA/Equity Committee Report

We met Feb 25th. CISA needs more people in the committee. Only 2 people in CISA. Kim would like to join CISA. Equity committee leaning more toward doing a CISA/Equity every other

month. James feels that more people might be willing to join in because they are at home and have more time. James sent out a doodle poll not a lot of response.

#### Fundraising Committee Report

Did not have a meeting.

Pancake fundraiser was great! We made \$2549 in one day. There were a lot of people. The fundraiser was led by Dylan Alverson and Margaret Montgomery. It was a great community event.

Plant sale coming up. It's going to look very different. We will be doing more online orders.

Stephanie would like to step down as fundraising committee chair. Reach out to parents and let them know what we are looking for.

What can we do to thank Dylan the fundraiser. Can Tarik add something in the Friday School email? Can we help Modern Times since they helped us with the fundraiser? Modern Times is currently closed due to Covid-19 there is a go fund me page for employees. Can we help them? Stephanie will let Tarik know to include it in Friday's email.

Next year's school calendar.

School calendar 2020/21. We will have working lunches. We can't extend days outside of MPS school calendar. Calendar was discussed with staff.

#### **Motion to approve school calendar for 2020/21. Motion passes.**

Phillip can you make sure you have a proposal with details for hot food lunch and take it to the finance committee?

#### Distance Learning and school closure

We need to support families as much as we can. Looking at meals for students and mental health and any other resources. Phillip shared a distance learning planning document with board members. Is there a way to connect families who are at home and can do day care for those parents who are working? Can para work on it? Plan is to have paras reach out to families and see what they need.

#### School Leader Survey

KJ is working on survey, putting it together and summarizing it. KJ would like someone else and take over. She feels overwhelmed especially after the investigation. She has done a lot of the work already. KJ doesn't want to be the point person. Tiffany and Kim thought partner. Tiffany will reach out to Krista if need be. KJ is still willing to help out. Don't let surveys become stale.

Board members are given time to read through complaints and investigations.

Closed Meeting Portion. At 12:30p

Motion to adjourn at 1:55p. Motion passes.