

SFCS Special Board Meeting Minutes Saturday May 2nd to approve School Leader Evaluation. Due to COVID-19 Pandemic the meeting was held via Zoom.

Board Members in Attendance: Tiffany, Stan, KJ, James, Krista, Adam, Kim, Stephanie and Kaarunya.

Community members were present.

Meeting called to order at 10:10am

Agenda item: Complete revision and approve final school leader evaluation.

Board members reviewed the school leader evaluation document that was shared with all board members. Per Phillip's request (School Leader) the school leader evaluation was an open meeting.

Board members can include items to the school leader evaluation document.

**Motion to approve the evaluation document prepared as a result of last week's school leader evaluation.**

**Motion seconded. Discussion.**

Discussion about consistent communication - Already included in a different section  
Discussion about setting clear expectations for staff around participation in community events - Already included in a different section

A lot of time and energy went into putting the evaluation together. It is a thorough evaluation and it should be easy for the receiver to understand.

Discussion about exit interview for staff who leave going forward. Exit interviews will be discussed at the next policy committee meeting.  
Include the graphs that were in the original school leader evaluation document. The graphs will be included in the appendix.

Discussion about external relationships with authorizer and MDE. Expectation about accurate representation to the community.

Discussion about accountability and follow through. Monthly directors report to the whole community.

**Motion to accept all revisions that have been stated for the school leader evaluation.**

**Motion seconded. Motion passes.**

**Motion to approve school leader evaluation. Motion seconded. Motion passes.**

Next step school leader evaluation will be given to the school leader along with a letter, may include directives. School Leader will be given an opportunity to respond.

**Motion for the executive committee to develop a letter to accompany this evaluation outlining some of the short term issues that need to be addressed by the school leader before the next board meeting in May. Motion seconded. Motion passes.**

Next board meeting will be on Sat May 23rd

Motion to adjourn meeting at 11:20a. Motion Passes.